



AISSMS COLLEGE OF ENGINEERING

ज्ञानम् सकलजनहिताय
Accredited by NAAC with "A+" Grade



Ref. No. :AISSMSCOE/PRIN/ 31 /2024-25

Date: 25/07/2024

OFFICE ORDER

Subject: Appointment of Grievance Redressal Committee (GRC)

- Reference: 1. This Office Order No. AISSMSCOE/PRIN/239-1/2022-23, dated 10.01.2023
2. This Office Order No. AISSMSCOE/PRIN/173/2021-22, dated 02.02.2022
3. This office letter No. AISSMSCOE/PRIN/122/2021-22, dated 10.08.2021
4. This office letter No. AISSMSCOE/PRIN/609/2021-22, dated 16.11.2021
5. AICTE-Approval Process Hand Book -2021-22
6. AICTE Notification No. F.No.1-103/AICTE/PGRC/Regulation/2021, dated 22.03.2021
7. SPPU Letter No CA/422, dated 24.02.2024
8. This office letter No. AISSMSCOE/PRIN/57/2024-25, dated 23/07/2024

As per the requirement of All India Council for Technical Education (AICTE), New Delhi, regarding formation of Grievance Redressal Committee (GRC) at our College. The following Grievance Redressal Committee (GRC) is constituted.

Sr. No.	Name of the staff Member	Designation	Duties to be performed
1.	Dr. Dattatraya Shankar Bormane (Principal of the Institution)	Principal, AISSMS COE Pune.	Chairman
2.	Dr. Sarika Nitin Zaware (Senior Professor of the affiliating University)	Professor in Computer Engineering, AISSMS IOIT, Pune	Member
3.	Dr. Aditya Shankar Abhyankar [One official from University or State DTE (Directorate of Technical Education) (to be – nominated by DTE /University Vice Chancellor) as Member]	Department of Technology, Savitribai Phule Pune University, Pune-7.	Member
4.	Dr. Deepak Vitthal Nighot (Senior Faculty)	Associate Professor in Chemistry, AISSMS COE, Pune	Member

A complaint from an aggrieved faculty / staff member relating to the institution shall be addressed to the Chairperson, Grievance Redressal Committee (GRC).

The Grievance Redressal Committee (GRC) will monitor and endeavor to resolve issues/grievances relating to faculty/staff members including service matter at the Institution level. The said Committee will look into the complaint and call the Concerned Complainant personally for hearing the grievance.

The Grievance Redressal Committee (GRC) shall send its report with recommendation, if any, to the concerned DTE or University and a copy thereof to the aggrieved faculty/staff member, within a period of 15 days from the date of receipt of the compliant.

If any faculty/staff by passes and addresses his/her grievances to any higher authority/committee disciplinary action against him/her will be initiated.

Dr. D S Bormane
Principal

Copy to: 1) All HOD and concern staff member for information and circulation.

2) The Hon. Secretary, AISSM Society, Pune 05 for your kind information please.

3) All Notice Board for display.

4) Display on College Website.

