



AISSMS

COLLEGE OF ENGINEERING

ज्ञानम् सकलजनहिताय

Approved by AICTE, New Delhi, Recognized by Govt. of Maharashtra,
Affiliated to Savitribai Phule Pune University and recognized 2(f) and 12(B) by UGC
(Id.No. PU / PN/ Engg. / 093 (1992)
(Accredited by NAAC with grade A+)



CHANGE OF BRANCH/COLLEGE AT S.E.

ACADAMIC YEAR 2024– 2025

The students of this College and the students of other Engineering College who have passed F.E Examination during this year and desire to apply for Change of Branch/College should note the following procedure

(a) : Eligibility Criteria :

The student who have passed First year or both First and Second Semester examinations in full or Failed in one of the heads of passing are eligible to apply for change of branch/college. The student admitted under J & K, PMSSS, GOI, EWS and TFWS quota are not eligible to apply for change of branch /College.

(b) : Vacancy :

Change of Branch/College will be granted only if vacancy is available in the respective branches and strictly as per inter se merit of the eligible students.

(c) : Issue of Form :

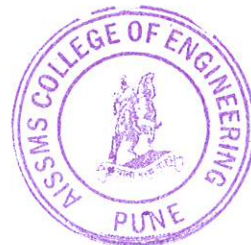
The application form will be available in the student section office (Second Floor) from 12.07.2024.

(d) : Last Date of Submission of Form :

The students should submit the form along with photocopy of following documents. The form complete in all respect should be submitted to student section office (Second Floor) **on or before 16.07.2024 by 3.00 p.m.**

(A) For Change of Branch :

- 1) Latest Marksheet of F.E. Result.
- 2) First year admission confirmation letter.
- 3) Fees Payment Receipt of F.E. & S.E.



(B) For Change of College :

- 1) Latest Marksheet of F.E. Result
- 2) First year admission confirmation letter.
- 3) No. Objection Certificate of present College (Original Copy).
- 4) Application address to Principal, AISSMS, COE, Pune giving reason for change of College
- 5) GAP Certificate, if applicable.

(d) : Display of Merit List :

The Merit list will be displayed on College Students Section Notice Board on 17.07.2024 at 12.00 Noon.

(e) : Counseling Round for Change of Branch :-

The Counseling Round of change of Branch will be carried out in person as per Merit List on 17.07.2024 at 4.30 p.m. at Students Section Office. The student who's name is there in Merit List should remain present in person on 17.07.2024 at 4.30 p.m. at Student Section without fail.

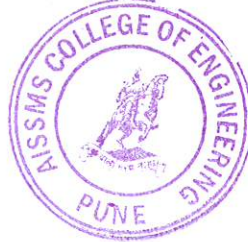
The request for Change of Branch will not be considered if the student fail to attend the Counseling Round in person, as per the date and time given above.



(f) : Change of College :

After the process of granting of change of branch is over and if any seats remain vacant then the process of Change of College will be carried out, as above on 18.07.2024 at 04.30 p.m. by following the above given procedure as applied for change of branch.

The Student should take note of above procedure and apply accordingly.

Pune
No.COE/PN/ 012 / 2024-25
Date : 12/07/2024




Principal


- Copy to 1) Main Notice Board and Students Section Notice Board.
2) All HOD's for information and Circulation on respective whats app group of S.E. Classes.