AISSMS

COLLEGE OF ENGINEERING

ज्ञानम् सकलजनहिताय

(Accredited by NAAC with grade A+)

Internal Quality Assurance Cell

STAKEHOLDERS FEEDBACK ANALYSIS AND ACTION TAKEN REPORT

DEPARTMENT

OF

MECHANICAL ENGINEERING

Academic Year 2020– 21

We, at AISSMS COE firmly believe that one can improve if one knows the shortcomings. The various feedback systems in our institution are a testimony to our belief. AISSMS COE employs a transparent and robust feedback system.

The purpose of this feedback process is to provide a structure for obtaining, summarizing and documenting information on the stakeholder perceptions of the quality and effectiveness of the Institute's processes and procedures for various academic and administrative activities.

Various modes of interaction with all internal and external stakeholders are planned at department level as mentioned in below table. Suggestion received from these interactions are analyzed and corrective actions are initiated at department level.

S. N.	Nature of interaction	Frequency
01	Induction program for all classes	At the start of academic year
02	Program Assessment and Quality Improvement Committee meetings	Twice in a semester
03	Department Advisory Board meeting	Once in a year
04	Department meetings with faculty	Every week
05	Parent meet	Once in a academic year
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07	Alumni meet	Once in a academic year
08	Feedback of stakeholders on curriculum	Once in a academic year
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12	Course End Survey	At the end of semester
13	Exit survey from students and faculty	Once in a academic year
14	Any other mode of interaction with stakeholders / suggestions	Throughout year

01. Induction program for all classes

Induction program is conducted for first year students for two weeks. During this induction program the Head of Department is allotted a slot for department presentation. Head of the department presents Vision, Mission and goals of the department and various activities conducted in the department. Role of professional body chapters was also brought to the notice of students for their professional development. In the second year at the beginning of the third semester an induction program is conducted.

S.N.	Suggestions Received	Action Taken
1	Students were curious about Honor Courses and Sandwich training pattern	Information related to Honor Courses and Sandwich training pattern was given
2	Hostel facility to be provided nearby	This suggestion was communicated to higher authority.

02. Program Assessment and Quality Improvement Committee Meetings

The Programme Assessment and Quality Improvement Committee (PAQIC) is constituted for monitoring and improving quality of the programs of the department. Committee should periodically monitor and evaluate departmental academic and allied activities.

S.N.	Suggestions received	Action Taken
1	Rubrics for the projects to be prepared.	Rubrics for evaluation of students projects are prepared and circulated to all project guides. Evaluation is being conducted based on rubrics.
2	Rubrics for assignments are to prepared and followed	Rubrics for assignments are prepared and circulated to all faculty for implementation.
3	Rubrics for seminar evaluation is to be prepared	Rubrics for seminar evaluation was prepared and circulated.

03. Department Advisory Board meeting

DAB meeting is planned in the month of November/December.

04. Department meetings with faculty

After every HoD meeting, a department meeting is held in the department. Majority of department meetings in AY 2020-21 were conducted in an online mode due to covid pandemic. Following suggestions were received from the faculty members.

S.N.	Suggestions received	Action Taken
1	Pen tab to be made available for online teaching	Pentab, Potable Cameras, Head phones are purchased on 14/09/2020 and made available to faculty members to conduct online teaching-Learning.
2	Potable Cameras, Head phones to be made available for online teaching learning process.	
3	One laptop to be made available for lectures	Department laptop to be used on rotation basis and records of it to be maintained.
4	PC and Internet connectivity to be provided in classrooms.	The PC was shifted from the lab. No. 231 to each classroom so faculty can conduct online classes.

05. Parent meet

Parents meet for Mechanical Engineering department was scheduled in June 2021.The meet was arranged on Microsoft Teams platform. Number of points related to the department, academics, training and placement, examination etc. were discussed by respective class GFM and Head of the Department . Around 150 parents were present during the meeting.

S.N.	Suggestions received	Action Taken
1	Suggestions regarding online examination and Industry interaction.	Students are provided with MCQ and university notices are circulated on WhatsApp groups of students through GFM. Department organizes expert sessions by Industry persons.
2	Parents wants some attention regarding personality development of students	Sessions were arranged for students to improve soft skill and aptitude.

3	Parents suggested more industry exposure to the students.	Department organizes expert sessions/webinars of Industry persons.

06. Alumni meet

Alumni meet was not conducted in Face-to-Face mode due to covid pandemic, however alumni interaction was held in an online mode.

S.N.	Suggestions received	Action Taken
1	Alumni to be invited for guiding co-curricular and extracurricular activities being held during college.	This suggestion was well taken for implementation and alumni was invited for guiding BAJA, SUPRA, Efficycle, Garudashwa teams and also for cultural teams.

07. Feedback of stakeholders on curriculum

Stakeholders feedback on curriculum was collected and analyzed by the Department and communicated to IQAC.The suggestions were discussed with Program Assessment and Quality Improvement Committee and action plan was proposed for execution.

A) Students

S.N.	Suggestions received	Action Taken
1	Advanced tools in practical to be added	Modern design software are used in subjects like Design of Machine Elements for Design projects
2	Industrial visit at hydroelectric power plant.	Regular Industrial visits are being organized to nearby industries and hydro powerplant, however virtual tours were conducted during COVID 19 pandemic.

B) Faculty

S.N.	Suggestions received	Action Taken
1	Suggestions regarding Curriculum gap and improvement in syllabus structure, received from faculties.	Suggestions are communicated to University through proper channels in order to reflect in the revised syllabus.

2	Arrange technical courses in collaboration with industry.	Technical courses for students in collaboration with professionals are arranged in the department and few are proposed.
3	Number of suggestions regarding TE Mechanical Sandwich (2019 Course) syllabus were received	All these suggestions were communicated to Board of Studies and for incorporation in the syllabus.

C) Alumni

S.N.	Suggestions received	Action Taken
1	Student & Faculty Development Program	Department has arranged faculty development program for faculties And workshop for students
2	Expert Lecture/Training programs for students	Expert lectures are arranged in department
3	Laboratory Development	Laboratory In charge has developed advanced facilities in laboratories like 3D printer in CAE lab
4	Interaction of alumni with students for guidance in co-curricular activities to planned	A group of alumni visited the campus to guide the students who are working in BAJA,SUPRA,GO-CART activities and motivated students

D) Parents

S.N.	Suggestions received	Action Taken
1	More Practical skills and internship program must be there	Department has recommended many students for internship in various industries
2	The college should try more on increasing knowledge based education of the students	University has introduced PBL subject, under this subject practical knowledge of student is enhancing.
3	Training and placement department can hire organizations to train students through online platform for placements.	College hires external agency to improve soft skill of students.

08. Student – faculty feedback

Student Faculty feedback was taken twice in a semester through ERP.

1	Faculty feedback regarding academics is taken from students twice in a semester	Faculties with feedback more than 75%, are given appreciation letters for their performance. Faculty having less than 75 % were ask for improvement in specific area.

9. Feedback from students on infrastructure and facilities

Facility feedback was taken from students of Mechanical and Mechanical Sandwich through ERP, for infrastructure and facilities provided by the department and college. Around 262 students have given facility feedback.

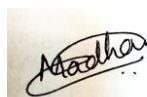| S.N.	Suggestions received	Action Taken
1	Infrastructure and facility feedback is taken from the students by developing rubrics related to online teaching ,support for co-curricular activities etc.	Maximum number of students are satisfied with the support from department, as faculties are conducting online lectures,practical through Microsoft Team and Cocurricular activities are also going on.

10. Course End Survey

S.N.	Suggestions received	Action Taken
01	Dynamic programming concept	Solving numericals on applications of dynamic programming

11. Exit survey from students and faculty

An exit survey is conducted for students who have graduated out of the department for AY 2020 - 21. Relevant questionnaire in exit survey form to evaluate attainment of POs and PSOs. The questionnaire consists of (12+3) questions which are relevant for assessing each PO and PSO. Each question has 5 options namely Excellent, Very Good, Good, Average and Poor, which are given marks 5, 4, 3, 2, 1 respectively. 115 responses are received. PO/PSO wise average response received are depicted in table below.

Average Responses Received

PO/PSO Mapping	Average Response
PO1	4.08
PO2	4.09
PO3	4.10
PO4	4.10
PO5	3.97
PO6	4.02
PO7	4.01
PO8	4.02
PO9	4.11
PO10	4.07
PO11	3.88
PO12	3.88
PSO1	4.06
PSO2	4.08
PSO3	3.99

Dr (Mrs.) P S Gajjal

Name and Sign

Academic Coordinator

Dr B D Bachchhav

Name and Sign

Head of Department

Dr D S Bormane

Principal

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2. Establishment

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Internal Quality Assurance Cell

STAKEHOLDERS FEEDBACK

ANALYSIS AND ACTION TAKEN

REPORT

DEPARTMENT

OF

CIVIL ENGINEERING

Academic Year 2020 – 21

HEAD OF DEPARTMENT
CIVIL ENGINEERING
AISSMS's COE, PUNE-1.

We, at AISSMS COE firmly believe that one can improve if one knows the shortcomings. The various feedback systems in our institution are a testimony to our belief. AISSMS COE employs a transparent and robust feedback system.

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HEAD OF DEPARTMENT
CIVIL ENGINEERING
AISSMS's COE, PUNE-1.

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01. Induction program for all classes

Induction program is conducted for first year students for two weeks. During this induction program the Head of Department is allotted a slot for department presentation. Head of the department presents Vision, Mission and goals of the department and various activities conducted in the department. In the second year at the beginning of the third semester an induction program is conducted.

S.N.	Suggestions Received	Action Taken
1	Students asked about various activities conducted by the department	The different activities like expert lectures, site visit, technical competitions which are organized for strengthening teaching learning process were discussed with the students.
2	Various opportunities available in different civil engineering domains were asked by the students	Different competitive examinations organized by Government organizations as well as public sector units were discussed and were assured the help regarding clearing those exams.

02. Program Assessment and Quality Improvement Committee Meetings

The Programme Assessment and Quality Improvement Committee (PAQIC) is constituted for monitoring and improving quality of the programs of the department. Committee should periodically monitor and evaluate departmental academic and allied activities.

S.N.	Suggestions received	Action Taken
1	The CO-PO assessment procedure to finalize.	At what level the CO should be matched with PO was discussed for each course.
2	The activities for PO assessment to finalize.	The level of attainment for PO mapped with different activities was discussed.

03. Department Advisory Board meeting

DAB meeting is planned in the month of November/December. DAB gives input regarding department vision, mission, PEO, curriculum.

S.N.	Suggestions received	Action Taken
1	New topics not covered in syllabus but required in industry were suggested.	Expert lectures related to those topics were conducted.
2	Site visits and internships can be conducted.	Site visits for all subjects was planned.

04. Department meetings with faculty

After every HoD meeting, a department meeting is held in the department. Majority of department meetings in AY 2020-21 were conducted in an online mode due to covid pandemic. Following suggestions were received from the faculty members.

S.N.	Suggestions received	Action Taken
1	Guidelines for online	Online teaching for different subjects was discussed.

HEAD OF DEPARTMENT
CIVIL ENGINEERING
AISSMS's COE, PUNE-1.

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	teaching were sought.	
2	The teaching aids required for online lectures and practical was listed.	The teaching aids were procured and kept available in the department for use.

05. Parent meet

Parents meet is scheduled every semester in a year. Number of points related to the department, academics, training and placement, examination etc. are discussed by respective class GFM and Head of the Department.

S.N.	Suggestions received	Action Taken
1	Suggestions regarding online examination and Industry interaction.	Students are provided with MCQ and university notices are circulated on WhatsApp groups of students through GFM. Department organizes expert sessions by Industry persons.
2	Parents want their wards to be industry ready.	Session regarding placement interviews was scheduled with the industry professionals.

06. Alumni meet

Alumni meet was not conducted in Face-to-Face mode due to covid pandemic, however alumni interaction was held in an online mode.

S.N.	Suggestions received	Action Taken
1	Alumni assistance for BE final year project.	BE civil students were motivated for doing internship and projects with the help of alumni.

07. Feedback of stakeholders on curriculum

Stakeholders feedback on curriculum was collected and analyzed by the Department and communicated to IQAC. The suggestions were discussed with Program Assessment and Quality Improvement Committee and action plan was proposed for execution.

A) Students

S.N.	Suggestions received	Action Taken
1	Contents in the course required in the industry should have more practical exposure.	Those contents are covered during industrial visits.
2	Personality development courses to initiate.	Soft skill course is conducted.

B) Faculty

S.N.	Suggestions received	Action Taken
1	Suggestions regarding Curriculum gap and improvement in syllabus structure, received from	Suggestions are communicated to University through proper channels in order to reflect in the revised syllabus.

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AISSMS's COE, PUNE-1.

	faculties.	
2	Arrange technical courses in collaboration with industry.	Technical courses for students in collaboration with professionals are arranged in the department and few are proposed.

C) Alumni

S.N.	Suggestions received	Action Taken
1	Student & Faculty Development Program	Department has arranged faculty development program for faculties And workshop for students
2	Expert Lecture/Training programs for students	Expert lectures are arranged in department

D) Parents

S.N.	Suggestions received	Action Taken
1	More Practical skills and internship program must be there	Department has recommended many students for internship in various industries
2	The college should try more on increasing knowledge based education of the students	University has introduced PBL subject, under this subject practical knowledge of student is enhancing.

08. Student – faculty feedback

Student Faculty feedback was taken twice in a semester through ERP.

1	Faculty feedback regarding academics is taken from students twice in a semester	Faculties with feedback more than 75%, are given appreciation letters for their performance. Faculty having less than 75 % feedback were ask for improvement in specific area.

09. Feedback from students on infrastructure and facilities

Facility feedback was taken from students of Civil Engineering through ERP, for infrastructure and facilities provided by the department and college.

S.N.	Suggestions received	Action Taken
1	Infrastructure and facility feedback is taken from the students by developing rubrics related to online teaching ,support for cocurricular activities etc.	Maximum number of students are satisfied with the support from department, as faculties are conducting online lectures,practical through Microsoft Team and Cocurricular activities are also going on.

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CIVIL ENGINEERING
AISSMS's COE, PUNE-1.

10. Course End Survey

Details of activity conducted (in brief)

S.N.	Suggestions received	Action Taken
1	Different Software Knowledge required	Software demonstration and working with it for various civil engineering applications was planned.

11. Exit survey from students and faculty

An exit survey is conducted for students who have graduated out of the department for AY 2020 - 21. Relevant questionnaire in exit survey form to evaluate attainment of POs and PSOs. The questionnaire consists of (12+3) questions which are relevant for assessing each PO and PSO. Each question has 5 options namely Excellent, Very Good, Good, Average and Poor, which are given marks 5, 4, 3, 2, 1 respectively

Name and Sign

Academic Coordinator /
PAQIC Coordinator

Name and Sign

Head of Department

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CIVIL ENGINEERING
AISSMS's COE, PUNE-1.

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Internal Quality Assurance Cell

STAKEHOLDERS FEEDBACK

ANALYSIS AND ACTION TAKEN

REPORT

DEPARTMENT

OF

COMPUTER ENGINEERING

Academic Year 2020 – 21

DEPARTMENT OF COMPUTER ENGINEERING

Academic Year 2020-21

Stakeholders Feedback report

Feedback Collection Process from the Stakeholders

Feedback from various stakeholders' (Students, Alumni, Faculties, Parents, and Employers) was collected from college website and were analysed by the Department and communicated to IQAC. Optimistic feedback was received. The suggestions were discussed with Program Assessment and Quality Improvement Committee and action plan was proposed for execution

Feedback Analysis

Suggestions from Alumni

1. There was scope of improvement in soft skill Training program for personality development
2. Alumni agreed to serve the college to bridge the curriculum gap through different means like arranging Industry visits, expert talk and training programme for students.

Action taken

1. Faculties interacted with alumni for arranging internships and industrial visits.
2. College arranges soft skill sessions for students for personality development.
3. Under Codigo Madrid club different activities are conducted to guide students.

Suggestions from Faculty

1. Suggestions regarding Curriculum gap and improvement in syllabus structure, received from faculties
2. Arrange technical course in collaboration with industry.
3. Most of the faculties are satisfied with the infrastructure and facilities provided.
4. Requirement of Laboratory assistant/Technical assistant raised by faculty/Lab In charges.
5. Curtains to be provided in class rooms to avoid reflection while using LCD projector.
6. Purchasing of Pen-tab and cameras for online teaching learning process.

Action taken

1. Suggestions regarding Curriculum gap and improvement in syllabus structure, received from faculties were communicated to the BoS in order to incorporate it in the revised syllabus.
2. Faculty members were appealed to involve in syllabus detailing and implementation workshops. Many faculty members were actively involved in syllabus structure and framing the content and implementation workshop.
3. Since the institution is in affiliation with SPPU, it has to follow the syllabus and norms formulated by the university
4. Suggestions from faculties regarding infrastructure were communicated and requirement for lab assistant was also communicated.
5. Technical courses for students in collaboration with professionals were arranged in department and few are proposed.

Suggestions from Parents

1. As per feedback from parent, most of them are satisfied with the efforts taken by the department for academics during pandemic situation.
2. Mentors were appealed to be in touch with the students to get their problems resolved.
3. Assignments can be given to the students to keep them engage in academics during pandemic situation.
4. Parents are satisfied with the engagement of student in cocurricular activities.
5. Parents want some attention regarding internship courses of students.

Action taken

1. As per suggestion regarding assignment, many faculties from the department created Google Classroom and uploaded teaching material for their easy access.
2. Since the Institution is an affiliated college, it has to follow the syllabus formulated by the university, however students were motivated to take participate actively in various activities like paper and poster presentation, virtual project competition.
3. Students actively participated in various activities organized by IE, ISTE, Codigo Madrid club, DSC Google club.
4. Students were motivated to appear for GATE examination and to take up NPTEL and Coursera courses

NAAC Co-ordinator

HOD

H.O.D.
Computer Engg Dept
AISSMS COE Pune

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Internal Quality Assurance Cell

STAKEHOLDERS FEEDBACK ANALYSIS AND ACTION TAKEN REPORT

DEPARTMENT
OF
ELECTRICAL ENGINEERING

Academic Year 2020 – 21

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Head
Department of Electrical Engineering
AISSMS College of Engineering, Pune

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Head
Department of Electrical Engineering
AISSMS College of Engineering, Pune

1. Induction program for all classes

The Induction program of two weeks is introduced by AICTE to the first year students. The basic idea is to familiarize the students with the college and engineering practices and activities. The first year is common to all the students. Students have little idea about scope and opportunities that they have in college, hence each HOD briefs the students about the department's vision, mission, PSOs. Information regarding IE chapter, NSS, ebaja was shared.

S.N.	Suggestions Received	Action Taken
1	Students were curious to know the different openings for electrical stream	In this meeting, the students were briefed about job opportunities and scope and some alumni success stories were shared for motivation
2	Queries were received as to whether college can provide accommodation near campus	Information with respect to accommodation near campus was provided with some contact numbers

02. Program Assessment and Quality Improvement Committee Meetings

PAQIC committee is formed with the sole objective of imparting quality technical

S.N.	Suggestions received	Action Taken
1	It was suggested to formulate a common template for conduction of test, assignment.	Test, Assignment formats were made.
2	Rubrics was suggested for monitoring the projects of the BE students	Rubrics was prepared
3	It was suggested that faculty should contact industry (OFOI) personnel for TE internship	Faculty members contacted industry personnel
4	Coordination for industrial visits was suggested	A proper plan was prepared

education to the students. Meetings of the committee are held at the start of semester for planning different activities and in the mid semester to monitor the progress as per the plan.

Head
Department of Electrical Engineering
AISSMS College of Engineering, Pune

03. Department Advisory Board meeting

The function of this committee is to monitor the overall progress of the department with respect of activities planned, executed, students results, participation in different activities and placements

S.N.	Suggestions received	Action Taken
1	DAB meeting was held in the online mode. The members appealed to the faculty to give practical exposure to the students. Internship training was suggested in this regard.	To provide training to the students, the faculty contacted alumni students, MOU partners and one-faculty one-industry personnel and requested them to accommodate students for training 3-4 weeks.
2	The committee members expressed concern over the SE results	The HOD briefed the committee members about the extra efforts faculty had taken for syllabus completion and students guidance

04. Department meetings with faculty

Every week faculty meetings are held and timely suggestions are received.

S.N.	Suggestions received	Action Taken
1	Since the teaching was done mostly online during the pandemic, the faculty members asked for Pen-TAB to teach mathematical subjects.	Pen Tabs were made available
2	Portable Cameras, headphones were requested by faculty	Camera and head phone were provided
3	All the classrooms should have PCs	PCs were provided to all the classrooms.

05. Parent meet

Details of activity conducted (in brief)

S.N.	Suggestions received	Action Taken
1	Parents meeting was called on 16 November 2021. Parents enquired about progress of their wards.	Parents were briefed about mentoring system and asked to get in touch with the mentor for detailed progress of the ward.

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Department of Electrical Engineering
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2	Parents insisted on providing soft skill training	Soft skill training planning was done and an agency was approached

06. Industry meet

S.N.	Suggestions received	Action Taken
1	The industry experts visited the department for guiding the students. They suggested practical exposure to the students	The HOD briefed about the TE internship
2	State of the art facilities be shown to the students	The planning of visits to relevant industries was done

07. Alumni meet

An online session with alumni was engaged on 3rd December 2021

S.N.	Suggestions received	Action Taken
1	.The alumni suggested the students to take active part in college curricular activities for self-development	Students were motivated to participate in ebaja, NSS, Garudashwa and cultural activities at college level

08. Feedback of stakeholders on curriculum

A) Students

S.N.	Suggestions received	Action Taken
1	Students suggested to use software for engineering drawing	AutoCAD is used for drawing sheets
2	Modern trends in industrial practices be communicated	Expert sessions and industrial visits are planned

Head
Department of Electrical Engineering
AISSMS College of Engineering, Pune

B) Faculty

S.N.	Suggestions received	Action Taken
1	Faculty members have given suggestions while framing the SE,TE 2019 syllabus wrt their subjects	While finalizing the syllabus in the meeting, the faculty suggestions were incorporated.
2	The faculty suggested to increase industry involvement in curriculum delivery	More industry experts were called

C) Employee

S.N.	Suggestions received	Action Taken
1	Employees suggested to include AutoCAD in Electrical design subject. Employers suggested GSM, IOT introduction.	AutoCAD was included for drawing sheets in the DEM subject. GSM, IOT is included in the syllabus
2	Soft skills of the students' needs improvement	Soft skills training is planned

D) Alumni

S.N.	Suggestions received	Action Taken
1	Alumni wished to know the department's development	Newsletter is shared to alumni
2	Alumni were ready for interaction and guidance to students	More interactive sessions were planned.

E) Parents

S.N.	Suggestions received	Action Taken
1	Parents wanted students to have more practical knowledge	Expert sessions, industrial visits, internships were planned
2	Soft skill training be given	Soft skill sessions were planned
3	Hostel facility must be in campus	This suggestion was shared with higher authorities

Head
Department of Electrical Engineering
AISSMS College of Engineering, Pune

09. Student – faculty feedback

1	Students' feedback of faculty is taken twice in a semester. The faculty members are briefed about their strengths and weaknesses.	Feedback is shared with faculty and those having poor feedback are asked to improve upon it.
2	Students suggested use of Pen TAB for mathematical subjects	2 Pen Tabs were procured

10. Meeting / interaction of HoD / Principal with students

S.N.	Suggestions received	Action Taken
1	HOD regularly interacts with students to know their difficulties. Students wanted some guidance on future opportunities in core sector	An alumni session was planned to elaborate on it.
2	Students requested to provide guidance for GATE exam	Faculty members addressed students queries

11. Feedback from students on infrastructure and facilities

Every year student' feedback is taken on central facilities.

S.N.	Suggestions received	Action Taken
1	Students expressed concern over canteen facility	Suggestions were passed on to higher authorities
2	Students suggested hostel facility to be provided in campus	Suggestions were passed on to higher authorities

12. Course End Survey

S.N.	Suggestions received	Action Taken
1	Every year each faculty conducts course end survey for his/her subject. Students give valuable feedback for the course conducted and some points are suggested for further improvisation.	Faculty members go through the survey meticulously and work upon the suggestions given to improve their teaching and course delivery.

Head
Department of Electrical Engineering
AISSMS College of Engineering, Pune

13. Exit survey from students and faculty

Exit surveys is taken from the passing out batch. They are asked about the experience of learning that they had in the department and give suggestions. The students give suggestions on common facilities like canteen, library, computer center etc. The students are asked to fill a survey questionnaire, which is meant for checking how far the students have progressed in achievement of POs and PSOs. A review of activities is done based on the responses received.

Name and Sign   Name and Sign

Academic Coordinator /   Head of Department
PAQIC Coordinator   **Head**
                                              Department of Electrical Engineering
                                              AISSMS College of Engineering, Pune

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