



AISSMS

COLLEGE OF ENGINEERING

ज्ञानम् सकलजनहिताय
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Minutes of IQAC Meeting

IQAC meeting for Academic Session 2022-23 was held on 18th August 2022 at 11.30 AM. The following members attended the meeting.

S. N.	Name of member	Designation
01	Dr D S Bormane	Principal and Chairman, IQAC
02	Dr C S Choudhari	Coordinator, IQAC
03	Dr S H Wankhade	Head of Department, Production Engineering
04	Dr A A Godbole	Head of Department, Electrical Engineering
05	Dr D G Bhalke	Coordinator, NAAC Steering Committee
06	Dr D V Nighot	Associate Professor In Chemistry
07	Dr A V Waghmare	Associate Professor In Mechanical Engineering
08	Dr V N Patil	Associate Professor In Civil Engineering
09	Dr S F Sayyad	Assistant Professor In Computer Engineering
10	Mr S P Pimpale	Registrar

Principal, Dr. D S Bormane opened the meeting with welcome note. IQAC Coordinator, Dr C S Choudhari briefed members with the initiatives proposed by IQAC and coordinated discussion on various topics as per agenda of the meeting.

Agenda 1: Review of minutes of last IQAC Meeting

The minutes of the last meeting conducted on 15/02/2022 were readout with a formal discussion. Review of action taken for all the initiatives was taken.

Agenda 2: Initiatives proposed and taken by IQAC

IQAC Coordinator Dr. C S Choudhari presented initiatives taken by IQAC and review of implementation of following IQAC initiatives was taken.

- 1 Induction lecture for SE, TE, BE, ME classes at the start of academic year and semester by HoD and senior faculty of the department.
- 2 Academic collaborations (Faculty Development and Academic Collaborations)

- 3 Class Study Circle
- 4 Benchmarking of activities
- 5 Preparation of SoP for PhD research centers
- 6 To improve stakeholders involvement (Alumni meet, parent meet, industry meet, Coffee with Alumni, etc.)
- 7 Stakeholders feedback and ATR
- 8 Sharing of softcopy of departmental and institute level newsletter and magazine.
- 9 Strengthen teaching learning
- 10 Assessment and Evaluation sheet
- 11 Course Activity
- 12 Project Exhibition
- 13 CSR Funding
- 14 NBA Preparations

Agenda 3: Issues open for discussion

A) Review of mentoring and counselling activity

Presently for mentoring, batches of students are assigned to faculty for one semester. It was discussed to continue with the same practice. Other option discussed was to form mentoring batches at first year level and to be assigned for four to five years, till the graduation completion of student. At first year level, class and batches may be assigned to class in charge and mentors. Mentor for batch “A” will be the class in charge and will be coordinating mentoring activity of all batches of the assigned class with all assigned mentors. Class in-charge will be the senior faculty of the department.

It was decided that Counselling and Mentoring committee can have a detailed discussion regarding this and decision will be taken accordingly.

B) Implementation of initiatives in view of NEP 2020.

Various initiative which can be taken in the institute for effective implementation of NEP were discussed. Following points with reference to NEP were discussed in detail.

1. Multidisciplinary Education
2. Academic bank
3. Office of international affairs

4. Multiple entry and exit
5. SWAYAM MOOCs
6. Online programs
7. Alumni Connect
8. Research and Development Cell
9. Academic collaboration between Indian and foreign
10. Accreditation
11. IKS in curriculum
12. Industry institute Linkage

It was discussed to initiate various activities promoting implementation of NEP. Discussion was also held on proposed Two-day faculty development workshop on “Implementation of NEP and Alumni Connect”.

C) NBA preparations

Review of NBA preparations was taken.

D) AQAR 2020-21

Annual quality assurance report submitted to NAAC portal for the academic year 2020-2021 was presented before the committee and discussed at a length. It was decided that more focus to be given on student centered activities and participation of students in NPTEL activities.

E) Academic and Administrative Audit 2021-22 of all departments.

Discussion was held on conduction of academic and administrative audits of all the departments for the academic year 2021-22.

Agenda 5: Any other item with the permission of chair

Principal, Dr. D S Bormane highlighted the importance of interaction with industry in providing real life exposure to students. He also highlighted the importance of involvement of external stake holders for promoting interaction with outside world.

Dr D S Bormane summarized the meeting and proposed vote of thanks.



Dr C S Choudhari
Coordinator, IQAC



Dr D S Bormane
Principal





Action Taken report
IQAC Meeting held on 18th August 2022

Action taken report for the fifth IQAC meeting held on 18th August 2022.

Sr No	Agenda Item	Resolution	Action taken
01	Review and confirmation of minutes of last IQAC Meeting	Minutes of meeting confirmed and approved.	Noted.
02	Action taken report on the proposals of last meeting	Action taken report for the last meeting was discussed and confirmed.	Noted.
A	Review of mentoring and counselling activity	Review of implementation of mentoring and counselling activity was taken. Implementation of Vertical monitoring in place of existing system was discussed.	Mentoring and counselling committee has been asked to take the review from all departments for final decision.
B	Implementation of initiatives in view of NEP 2020	Discussion on various key aspects of NEP 2020 was held. It was decided to arrange sessions to create more awareness among faculty.	Department of civil engineering has been asked to organise Two-day faculty development workshop on "Implementation of NEP and Alumni Connect".

C	NBA preparations	Review of NBA preparations was taken.	Committees have been formed at institute level for checking of course file and personal files of faculty. Check list for lab checking was also shared with departments.
D	AQAR 2020-21	AQAR 2020-21 was discussed at a length. It was decided that more focus to be given on student centered activities and participation of students in NPTEL activities.	Head of Departments have been instructed to do the needful to motivate students for joining NPTEL courses.
E	Academic and Administrative Audit 2021-22 of all departments	Discussion was held on conduction of AAA of all the departments for the academic year 2021-22.	Formats finalized were shared with departments and planning for conduction of AAA for A.Y. 2021-22 was initiated.
F	Any other item with the permission of chair	Involvement of stakeholders for enhancing interaction with outside world.	Departments were instructed to conduct industry, parent and alumni meet for improved interaction with stakeholders.


 Dr C S Choudhari
 Coordinator, IQAC


 Dr D S Bormane
 Principal



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Minutes of IQAC Meeting

IQAC meeting for Academic Session 2022-23 was held on 21th November 2022 at 11.30 AM.

The following members attended the meeting.

S. N.	Name of member	Designation
01	Dr D S Bormane	Principal and Chairman, IQAC
02	Dr C S Choudhari	Coordinator, IQAC
03	Dr A A Godbole	Head of Department, Electrical Engineering
04	Dr S V Chaitanya	Head of Department, Mechanical Engineering
05	Dr S V Athawale	Head of Department, Computer Engineering
06	Dr P B Nangare	Head of Department, Civil Engineering
07	Dr N G Shekhapure	Head of Department, Production Engineering
08	Dr S B Dhonde	Head of Department, E & TC Engineering
09	Dr B D bachchhav	Academic Coordinator
10	Dr M R Phate	NBA Coordinator
11	Dr D V Nighot	Associate Professor In Chemistry
12	Dr A V Waghmare	Associate Professor In Mechanical Engineering
13	Dr V N Patil	Associate Professor In Civil Engineering
14	Dr S F Sayyad	Assistant Professor In Computer Engineering
15	Mr P V Deshmukh	Assistant Professor In Computer Engineering
16	Mr P S Tadkar	Assistant Professor In Chemical Engineering
17	Mr S P Pimpale	Registrar

Principal, Dr. D S Bormane opened the meeting with welcome note. IQAC Coordinator, Dr C S Choudhari briefed members with the initiatives proposed by IQAC and coordinated discussion on various topics as per agenda of the meeting.

Agenda 1: Review of minutes of last IQAC Meeting

The minutes of the last meeting conducted on 18/08/2022 were readout with a formal discussion. Review of action taken for all the initiatives was taken.

Agenda 2: Initiatives proposed and taken by IQAC

IQAC Coordinator Dr. C S Choudhari presented initiatives taken by IQAC and review of implementation of following IQAC initiatives was taken.

- 1 Guidelines and questioner for survey forms for PO and PSO attainment through graduate exit survey, alumni and parents shared with all departments.
- 2 It was proposed to formulate committee for formulation of guidelines for Project and PBL (project based Learning) projects. It was also suggested to organise PBL project exhibition.

Agenda 3: Issues open for discussion

A) Conduction of Academic and Administrative audit for A.Y. 2021-22

Detailed discussion was held on the conduction of Academic and administrative Audit for the A.Y. 2021-22. All the panel members including Head of departments were briefed about the formats to be referred for audit. It was decided to conduct audit in the last week of December and schedule for the same will be prepared by IQAC.

B) Filing of AQAR 2021-22

Review of filling of AQAR 2021 – 22 was taken and it was decided to have a meeting with NAAC steering Committee members to discuss and finalize AQAR 2021-22.

C) Discussion on OBE Implementation Manual

Outcome based philosophy is followed in all the department and to bring more uniformity Outcome based education implementation manual was discussed at a length and was modified with minor suggestions.

Agenda 5: Any other item with the permission of chair

Principal, Dr. D S Bormane highlighted the importance of innovation and start Up related activities, implementation of NEP through certain initiatives such as registration of students for academic bank of credits. Also, it was decided to have a separate tab on institute website for NEP.

Dr D S Bormane summarized the meeting and proposed vote of thanks.



Dr C S Choudhari
Coordinator, IQAC



Dr D S Bormane
Principal



Action Taken Report

IQAC Meeting held on 21th November 2022

Action taken report for the fifth IQAC meeting held on 21st November 2022.

Sr No	Agenda Item	Resolution	Action taken
01	Review of minutes of last IQAC Meeting	Minutes of meeting were confirmed and approved.	Noted.
02	Initiatives proposed and taken by IQAC	Initiatives proposed by IQAC were discussed and approved. <ol style="list-style-type: none"> Guidelines for feedback survey on PO PSO attainment from stakeholders. Formulation of committee for preparing Project and PBL project guidelines. Organization of exhibition for PBL projects. 	<ol style="list-style-type: none"> Feedback survey on PO PSO attainment from stakeholders Committee was formulated for preparing guidelines for Final year Project. PBL project exhibition organization for A.Y. assigned to ISTE students' Chapter.
03	Issues open for discussion		
A	Conduction of Academic and Administrative audit for A.Y. 2021-22	Decided to conduct AAA for 21-22 in the last week of December 2022.	<ol style="list-style-type: none"> AAA of all departments was conducted during 2nd to 13 December 2022 referring all the guidelines issued.

B	Filing of AQAR 2021-22	Decided to conduct meeting of NAAC steering committee for detailed discussion on AQAR 2021-22.	NAAC steering committee meeting was held on 10/02/2023.
C	Discussion on OBE Implementation Manual	Decided to finalize OBE implementation manual.	OBE implementation manual circulated to all departments for effective implementation.
D	NEP Initiatives	<p>Organization of NEP implementation workshop.</p> <p>Decided to register all the students for Academic Bank of Credits.</p> <p>Separate tab to be created for NEP on institute website.</p>	<p>Department of civil engineering has been assigned for organization of Two-day workshop on “NEP Implementation – Alumni Engagement”.</p> <p>Controller of Examination has been asked to initiate the process of registration of students for academic bank of credits.</p> <p>NEP tab created on institute website.</p>



Dr C S Choudhari
Coordinator, IQAC



Dr D S Bormane
Principal



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Minutes of IQAC Meeting

IQAC meeting for Academic Session 2022-23 was held on 9th May 2023 at 11.30 AM. The following members attended the meeting.

S. N.	Name of member	Designation
01	Dr D S Bormane	Principal and Chairman, IQAC
02	Dr C S Choudhari	Coordinator, IQAC
03	Dr A A Godbole	Head of Department, Electrical Engineering
04	Dr M Y Naniwadekar	Head of Department, Chemical Engineering
05	Dr D Y Dhande	NAAC Coordinator
06	Mr Abhijeet Bhonsle	Administrative officer
07	Mr S P Pimpale	Registrar
08	Dr D V Nighot	Associate Professor in Chemistry
09	Dr S F Sayyad	Associate Professor in Computer Engineering
10	Dr G C Chikute	Assistant professor in Civil Engineering
11	Dr N P Mawale	Assistant professor in E & TC Engineering
12	Dr M R Phate	NBA Coordinator

Principal, Dr. D S Bormane opened the meeting with welcome note. IQAC Coordinator, Dr C S Choudhari briefed members about communication from NBA office regarding visit of NBA team to six programs of the institute during 26, 27 and 28 may 2023.

Agenda 1: Review of minutes of last IQAC Meeting

The minutes of the last meeting conducted on 21/11/2022 were readout with a formal discussion. Review of action taken for all the initiatives was taken.

Agenda 2: Preparations for visit of NBA peer team

Dr M R Phate presented all the preparations done by departments and institute level portfolios. With reference to this, Principal Dr D S Bormane provided guidelines and following decisions have been taken.

1. Any pending work related to infrastructure to be communicated to higher authorities on urgent basis.
2. Website to be updated on priority basis. Departments and concerned should communicate required changes to Institute level website coordinator.
3. External expert visit to be scheduled by every department. During experts visit HoD presentation and all the documentation to be kept ready for verification. Filing should be with indexing.
4. Updated SAR to be finalised at earliest.
5. All the laboratories to be kept ready with all aspects, including project lab and department library.
6. Every department should identify and invite parents, alumni, employers and industry persons for the scheduled interaction with NBA peer team.
7. Knowledge walls, instructional boards should be fitted at proper places.
8. HoD presentations should be in line with Principal presentation.
9. Awareness sessions on OBE to be organised for students.
10. Meeting of all HoDs and finance officer to be scheduled for discussion on financial aspects.
11. Timetable to be prepared by departments for 26 and 27 May 2023, during NBA team visit, considering the occupancy of class rooms and laboratory.

Dr D S Bormane summarized the meeting with best wishes to all departments and proposed vote of thanks.



Dr C S Choudhari
Coordinator, IQAC



Dr D S Bormane
Principal



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Action Taken report
IQAC Meeting held on 09th May 2023

Action taken report for the IQAC meeting held on 09th May 2023.

Sr No	Agenda Item	Resolution	Action taken
01	Review and confirmation of minutes of last IQAC Meeting	Minutes of meeting confirmed and approved.	Noted.
02	Preparations for visit of NBA peer team	<p>Review of the work carried out by all departments was taken.</p> <ol style="list-style-type: none">1. Decided to take follow up regarding infrastructural pending work .2. Website to be updated.3. Decided to have mock visit to each department.4. Lab development	<p>Following actions were taken.</p> <ol style="list-style-type: none">1. Instructions issued to concerned office staff.2. All ILC coordinators were instructed to update all the details regarding respective portfolio.3. Departments were asked to identify experts for respective department.

		<p>5. Involvement of stakeholders</p> <p>6. Presentations by HoD should be in line with Principal presentation.</p> <p>7. OBE awareness session for faculty and students</p>	<p>4. Guidelines regarding Project lab and department library were given to departments in HoD meeting.</p> <p>5. Departments were asked to identify alumni, parents and industry persons for better interaction with departments.</p> <p>6. Principal presentation shared with department.</p> <p>7. At institute level and at department level awareness sessions and workshops were organized.</p>
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Dr C S Choudhari
Coordinator, IQAC

Dr D S Bormane
Principal